



JOB DESCRIPTION

Position – Production Technician

KEY DUTIES AND RESPONSIBILITIES:

- Perform various activities and tasks required in the Tablet and Capsule packing lines.
- Operate all relevant equipment, clean, assemble and maintain the cleanliness of the equipment.
- Perform and maintain the documentation of operations in accordance with cGMP requirement.
- Operate the equipment appropriately in accordance with Standard Operating Procedure / batch document.
- Perform online monitoring of in process parameters / checks throughout the batch.
- Complete all relevant records and other documentation required for packing, maintenance and cleaning of equipment in the work area.
- Perform all activities in accordance with cGMP.
- Maintain the cleanliness of work area to ensure cGMP compliance.
- Perform all other relevant duties required to meet the schedule.
- Check dispensed input packaging materials and product details against batch document.
- Co-ordination with Engineering for break down rectification of Packing equipment.
- Involve in equipment / process qualification.
- Participate in investigation of process deviation, cGMP and all other compliance related matters, where applicable.
- Ensure compliance to GxP / Safety / Quality policies.

REQUIREMENT

- Good understanding of safe working practices and cGMP.
- A good team player with positive learning attitude.
- Willing to work in Tuas area, in cleanroom environment with full gowning.

EDUCATION & EXPERIENCE

- Minimum GCE 'O' level or NITEC or Higher NITEC or Diploma in Biotechnology / Biomedical / Mechanical / Mechatronics Engineering or relevant disciplines
- With 2-5 years of manufacturing experience in Pharmaceutical or related industries.
- Entry level NITEC / Higher NITEC / Diploma candidates are welcome to apply.

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